



605.02 Inmate Care and Treatment

Number Series: 600 - Corrections Division

Sheriff's Approval: Digital

Approved Date: October 29, 2018

Review Due Date: October 29, 2019

Review Frequency: Annually

605.02-1 Policy

- I. Inmate medical care shall be maintained in accordance with approved standards established by County, State, or Federal agencies empowered to establish such standards.
- II. Detention Deputies shall not make medical diagnosis, nor determine medical treatment, the need for such treatment, or in any manner interfere with health care provider authority.
- III. The health care provider shall provide 24-hour emergency medical and dental care as outlined in a written plan, including provisions for the following:
 - A. On-site emergency first aid and crisis intervention;
 - B. Emergency evacuation of the inmate from the facility;
 - C. Use of an emergency medical vehicle;
 - D. Use of designated hospital emergency room or other appropriate health facilities;
 - E. Security procedures providing for the immediate transfer of inmates when appropriate.
- IV. The contract health care purveyor shall ensure continuity of care for inmates from admission to discharge from the facility, and shall include referral to community care when indicated.
- V. Inmate health complaints are solicited daily, acted on by contract health care staff, and followed by appropriate triage and treatment by qualified health personnel.
- VI. The contract health care provider shall assure a continuous response to health care requests. Scheduled sick call shall be conducted daily by a physician and/or nursing health care staff. If an inmate's custody status precludes attendance at sick call, arrangements shall be made to provide sick call services in the inmate's housing area.
- VII. The health care staff Director and the Jail Administrator, or their designees shall consult before the following actions are taken regarding inmates diagnosed as having a psychiatric illness:
 - A. Housing assignments
 - B. Program assignments
 - C. Disciplinary measures
 - D. Transfers in and out of the facility
- VIII. Medical will arrange for replacement and repair of hearing aids. The cost of repair and replacement, or a new battery will be the responsibility of the inmate. Inmates may choose to receive a replacement hearing aid or battery through placement of the items into property from an outside source.
- IX. All Federal and State regulations governing controlled substances, syringes, needles, and other sharps will be adhered to as defined by the Health Authority.

- X. Maintain a file of certificates and licenses of all medical staff at a central location. (Medical Office)

605.02-2 Intake Screening

- I. Booking staff shall complete an initial intake medical screen consisting of a Mental Health Questionnaire and a Health Evaluation on incoming prisoners during the admission process consisting of the following:
 - A. Current illness and health problems including communicable diseases and other infectious diseases
 - B. Any medications being taken inmate, and any special medical requirements
 - C. Behavioral observation, including state of consciousness and mental health status
 - D. Notation of body deformities, trauma, bruises, lesions, movement
 - E. Inquiry into the use of drugs and alcohol, type, mode, frequency, and last time of use
 - F. Screening of other health problems as designated by a member of the medical staff
- II. Booking staff shall observe incoming prisoners and shall immediately notify health care staff or the Shift Supervisor for prisoners who appear to be unconscious, semi-conscious, bleeding, or otherwise obviously in need of medical attention. Health care staff or the Shift Supervisor shall view the prisoner and refuse admission to the facility as appropriate. Prisoners with life-threatening situations shall be cared for immediately and transported to the Hospital.
- III. Health care staff shall be informed as to the type and quantity of medication brought in by newly arrested prisoners. The medication shall be documented on the intake screening forms and placed in the prisoner's personal property.
- IV. Procedures for obtaining medical treatment and how to complete the Inmate Medical Request Form shall be explained during the initial intake screening process.

605.03-3 Inmate Medical Request Form

- I. The processing, routing, and disposition of Inmate Medical Request Forms will be attended to by health care staff. Requests for health services will be reviewed and processed within 24 hours of receipt for action as appropriate.
- II. Medical Request Forms (Inmate Request/Grievance) forms are available from staff.
- III. Medical Request Forms shall be collected daily from inmates by staff, which will review, date, and initial the form.

605.02-4 Sick Call

- I. Inmate health complaints shall be solicited daily, and followed by appropriate triage and treatment by contract health care staff.
- II. Health care staff shall assure a continuous response to health care requests. Scheduled sick call shall be conducted daily by a physician and/or nursing personnel. During weekends inmates that are determined in the need of medical attention will be taken to the clinic or to Hendry Regional Hospital.
- III. If an inmate's custody status precludes attendance at sick call, arrangements shall be made to provide sick call services in the inmate's housing area.

- IV. Inmate medical needs will be scheduled for the appropriate nursing, medical, dental, psychiatric or psychological sick call.

605.02-5 Dispensing Medication

- I. Medications shall be administered and distributed by staff at times directed by Medical.
 - A. Announce medication pass.
 - B. All tablets, pills, capsules, etc. will be dispensed with water.
 - C. Inmates must present with wristband and a cup of water.
 - D. After proper ID of the inmate is made compare wristband to the inmates M.A.R.
 - E. Pop the pill from the blister pack and place it into the medication cup and give the cup to the inmate.
 - F. All medications must be taken in the presence of the Detention Deputy.
 - G. After the inmate has taken the medication have the inmate open his/her mouth to ensure they took the medication.
 - H. If the inmate refuses the medication a refusal form must be completed. If the inmate refuses to sign the form two Detention Deputies will sign the form. The refusal will be recorded on the M.A.R.
 - I. After the individual pass to the inmate is done the delivering officer will write his/her initials in the corresponding box on the M.A.R. All detention Deputies that administer medications must initial the front of the M.A.R.
- II. All tablets, pills, capsules, etc. will be dispensed with water.
- III. Insulin dependent diabetics will be seen in the Medical Section at scheduled injection times.
- IV. Keep On Persons Medication (KOP):
 - A. Medical will issue a KOP memorandum when an inmate has been selected to maintain his/her prescribed medication.
 - B. The memo shall be readily available for staff to review. It shall be stapled to the inmate identification card and folded in such a manner that it is easy to open and read. The memo shall follow the inmate should he/she be relocated to another housing area.
 - C. The KOP memorandum shall remain attached to the identification card until such time as the medication is no longer deemed necessary or the inmate leaves the facility.
 - D. The Jail Administrator shall receive and review a weekly list of all inmates receiving KOP medications.

605.02-6 Medical Visits to Inmates in Segregation

- I. Health care staff is responsible for visiting inmates housed in segregation three times per week, unless medical attention is needed more frequently.
- II. Health care staff shall document visits to inmates in segregation on the appropriate Post Log.

605.02-7 Detoxification

The Hendry County Jail is not staffed nor licensed as detoxification facilities, therefore inmates arrested and booked into the facility under the influence of alcohol, opiates, barbiturates, and/or similar controlled or addictive drugs shall be kept separate from the general population and placed

in a special observation area for a reasonable amount of time to provide for more frequent observations.

605.02-8 Inmates Diagnosed with Psychiatric Illness

The Jail Administrator, or designee, shall consult with the health care staff, or designee, prior to any changes in cell assignment, program assignment, discipline, or transfer to another facility for inmates diagnosed with psychiatric illness.

605.02-9 Medical Infirmary

- I. Special housing is provided to inmates for medical reasons on order of the health authority. Determination of admittance and discharge from the medical infirmary shall be decided by health care staff. Inmates confined for medical reasons shall be examined by health care staff within 48 hours of such confinement.
- II. Inmates determined by Medical staff to have suicidal tendencies or suffer from seizures shall be assigned to quarters that have close supervision or direct observation in the Jail.
- III. Medical isolation cells in the Medical Infirmary are used to house inmates with known or suspected contagious diseases. The following procedures shall be utilized for medical isolation cells:
 - A. Cells shall be sanitized prior to the admission or placement of inmates.
 - B. Trash shall be bagged for disposal in plastic bags.
 - C. Clothing shall be kept separate and sent to the laundry in biodegradable bags marked "Isolation."

605.02-10 Continuity of Care

- I. Continuity of care will be maintained by obtaining a thorough medical history upon entry to the facility, will continue with proper medical treatment and documentation during incarceration, and adequate discharge planning and referral for post discharge care.
- II. Transporting Deputies shall ensure inmates being returned from a hospital facility are accompanied by a copy of the Emergency Room record or a statement from the attending physician as to continued care and treatment, which shall be submitted to contract health care staff upon return to the Jail facility.
- III. Prior to inmates being discharged, contract health care staff shall be contacted by the Booking Office and an inquiry made as to any continuing care, provisions for referral, medications, or other information that may be required for the inmate being released.

605.02-11 Staff Illness/Injury

- I. Emergency medical care and treatment for staff illness or injury while on duty shall be initially under the auspice of the health care provider. Exclusive of that treatment, staff illness or injury shall be covered by Worker's Compensation.
- II. Jail staff shall not be treated for illness, nor shall medication be dispensed to Jail staff from the pharmacy except for initial assistance for staff suffering emergency illness or injury while on duty.

605.02-12 Health Assessment

- I. Inmates will be given a health assessment, including hands-on physical examination by a licensed health care professional within fourteen days of commitment. If the inmate has received a health appraisal within the last ninety days the physician or designee shall determine if a new Health Appraisal is needed.
- II. All health assessments will include at minimum:
 - A. Review of the medical intake form.
 - B. Collection of additional data for medical, dental, psychiatric and immunization histories, including gynecological histories for females.
 - C. Laboratory or diagnostic test as determined necessary by Health Care Staff to detect communicable diseases. All test results will become part of the inmate's permanent record and are exempt from public records law, Chapter 119, Florida Statutes.
 - D. Recording the height, weight, pulse, blood pressure and temperature and other tests or exams as deemed necessary.
 - E. Medical examinations will include comments about mental health and dental status
 - F. A review of all health assessments will be completed by a physician or physician's assistant as required by the Florida Model Jail Standards.
- III. Health assessments will be on a form approved by the health care provider physician.

REFERENCES

State/Federal Regulations:

Florida Model Jail Standards
Ch. 119, Fla. Stat.

FCAC:

N/A

PREA:

§ 115.82, *Access to emergency medical and mental health services*
§ 115.83, *Ongoing medical and mental health care for sexual abuse victims and abusers*

Forms:

Inmate Request/Grievance

Other Policy/ Procedure References:

600.00 Table of Content